

BIFM Training

Inclusive FM & the DDA

1-day course

Aim

To explore the benefits of universal design, and inclusive practices for the benefit of all building and service users – including people of varying abilities, cultures and backgrounds.

Objectives

By the end of this course you will be able to:

Develop FM strategies that allow for the variety in human need

Understand the social and economic drivers behind inclusive principles

Champion accessibility and human factors in the workplace

Combine the demands for legislative compliance and sustainability with comfortable and attractive facilities

Adopt a fresh approach to discrimination and safety issues

Understand the need for fire evacuation strategies for disabled people, including the development of Personal and Generic Emergency Escape Plans for staff and visitors

Description

This course is tailored to the needs of the facilities and estates manager - blending practical awareness training with facilities management issues, management policies and procedures and universal design considerations

The course provides a holistic approach to accessibility - giving delegates an all-round perspective on DDA, Fire and safety legislation and how it impacts on human performance and comfort in the workplace.

The day includes plenty of workshop participation and practical sessions, including an audit of the venue for safety, fire and accessibility issues. Attendees will leave with their own Action Planning list for access and egress to develop further back at their workplace - plus lots of ideas for ways to improve the flexibility of services and facilities at little or no cost or disruption.

Course content:

- Legislative framework - Disability Discrimination Law, Fire Egress, Health and Safety
- Examination of specific and differing needs – reach and strength differences, family, age-related, sight and hearing loss, physical disabilities, allergies, and learning difficulties
- Inclusive Environments & Service Provision
- Information & Guidance Sources
- Reasonableness when adjusting access to Buildings
- Good Practice Ideas; Techniques – Spatial, Visual and Acoustic
- Workshop on auditing the functionality of space
- Equality and Awareness, including terminology & etiquette around culture, age, disability and gender.
- Emergency Egress Arrangements

Programme

9.00 Registration, Tea and Coffee

9.30 Housekeeping & Introductions
Overview of inclusive environments and accessibility
What is a disability?
Sensory Impairments
Legislative Framework
Information & Guidance Sources
Improving access to Buildings
Questions and Discussion

10.45 Tea and Coffee

Improving accessibility to buildings

- Good Practice Ideas
- Techniques – Spatial, Visual and Acoustic
- FM considerations

12.30 Lunch

Fire Egress for Disabled Persons
Preparing a Personal Emergency Evacuation Plan
Conducting a mini Access and Egress Audit (in groups)

3.00 Tea and Coffee

The Access & Egress Audit - Continuation and Feedback
Practical Workshop – Scenarios
Summary, Overview of the Day

5.00 Close