

## **BIFM Training**

### **Compliance with Fire Safety Law & Fire Risk Assessment (Scotland)**

#### **1-day course**

#### **Aim**

*To give Facilities Managers the knowledge and skills required to manage the fundamental changes in Scottish fire safety Law which came into force in October 2006.*

#### **Objectives**

Delegates on this course, which is specially written to reflect issues as they are in Scotland will learn:

- The extent of fire safety problems in workplaces in the UK
- How to undertake a fire risk assessments
- Key elements of fire safety management
- Hazard spotting
- Staff training and fire evacuation drills
- Fire safety law - the present position in Scotland and what employers are obliged to do and how this is being enforced
- Role of the "duty holder" and others charged with responsibility under the Regulations
- Cost effective compliance
- Enforcement and offences; defences
- Duties in respect of multi-occupancy buildings

#### **Description**

Is your organisation fully compliant with the current fire regulations in Scotland? Part 3 of the Fire (Scotland) Act (and a series of Regulation made under the Act) which governs the way fire safety is to be managed in all premises (other than dwellings) has been in effect since October 2006. The Act changes the way fire safety has to be managed and makes organisations responsible for their own legislation compliance and fire safety regime. The onus is very firmly on the dutyholder for the premises (normally the employer) and the fire and rescue services now undertake proactive enforcement.

#### **Course content**

- Introduction to risk: risk management and risk reduction
- Fire Risk Assessment
- Risk assessment tools, templates and proformas;
- Elimination and mitigation of fire risks,
- Responsibilities of employers and others- the role of the 'Duty Holder'
- Means of escape requirements
- Provision of information, maintenance, co-ordination and co-operation, training, record keeping,
- The status of Crown owned/occupied premises

- The position of the Order in the context of the overall framework of UK fire and Health & Safety legislation
- Suggestions for cost-effective compliance
- Undertaking fire risk assessments
- Ensuring provision of adequate means of escape
- Appointing competent consultants and contractors
- Training of staff and maintenance of records
- Liability issues, enforcement civil and criminal penalties
- Worked example of a risk assessment using a template.

### **Who should attend?**

Facilities, Estates and Property Managers, Fire Safety Managers and others responsible for fire safety legislation; Fire Officers; Health & Safety Managers; Managing Agents; Building surveyors and engineers involved in implementing legislation; consultants involved in fire safety and fire safety legislation

### **About the presenter:**

**Stewart Kidd** is one of the UK's leading fire safety management specialists. He is immediate past-President of the Institute of Fire Safety Managers, a past Governor of the Institute of Risk Management, and a former Director of the Fire Protection Association. He is the author of seven books on fire and risk-related topics

He sits on many US, UK and European fire safety working groups and standards committees. He has advised a number of Scottish organisations on fire safety including the National Trust for Scotland, National Galleries of Scotland, the National Library of Scotland and Historic Scotland. He is the author of two HS Technical Advice Notes

### **Programme**

0900 Registration, tea & coffee on arrival

**0930 Fire Losses and Fire Statistics: The Costs of Fire, Causes of Fires**

**0950 Fire Risk Assessments: An Introduction**

**1020 Risk Management and Risk Assessment Risk Assessment Tools:** Using the outputs

1100 Tea & coffee

**1120 Managing Fire Safety**

**1145 Hazard Spotting: The Interface with Risk Reduction**

**1215 Fire and Health & Safety Law - Present Obligations and Implementation, the Fire Services Act, European Legislation, Building Regulations**

**1235 Introduction to the Fire (Scotland) Act 2005 – Extent of application, Regulations**

1300 Lunch

**1400 Chapter 3 of the Fire (Scotland) Act** Duties and Obligations, General Duties, Risk Assessments

**1440 Application of the Act**, Crown Premises, Dangerous Substances, Collaboration, Duties of Employees

1500 Tea & coffee

**1520 Notices, Enforcement and Appeals, Liabilities, Defences, Penalties**

**1540 Risk Assessment Exercise**

**1630 Questions/Discussion**

1645 Close